

# MANSFIELD CREMATORIUM



MEMORIAL  
INFORMATION  
AND POLICY

## **Memorials at Mansfield Crematorium**

We understand that everyone would like some way of remembering those they have lost, so we are developing an extensive range of memorial options to allow you to commemorate your loved ones in your own special way.

Any of our memorials can be personalised with your own message. Most of our wide range of memorials can be leased for 5 or 10 year periods which can be renewed as many times as you wish.

An entry in our Book of Remembrance will remain there forever. Mansfield Crematorium is pleased to provide the following options from which you can choose:

### **• Book of Remembrance, Miniature Books and Cards**

This form of memorial is in four volumes, one for each quarter of the year, and bound in finest quality leather, richly tooled in gold. It has leaves of the finest hand made vellum.



Each volume has a separate page for each day, and the pages are turned daily so that people may visit and see the entries for that day. This is a simple, dignified and permanent memorial. The day in which the entry is placed is usually the date of death, however, any date may be used such a birthday or wedding anniversary. Entries may also be viewed on the internet by visiting <http://mansfield.bookofremembrance.co.uk>

Please note that it can take up to one year for the entry to appear online.

Opening Hours of the Book Room The room which houses the Book of Remembrance is open Monday to Friday 9am to 5pm. Mothers Day, Fathers Day and Christmas Day opening hours are 10am – 4pm

Friends and family may wish to have a copy of the inscription as it appears in the Book of Remembrance, not only as a personal keepsake, but also to send to those who cannot easily visit the crematorium to view the original entry.

For this purpose, Memorial Books and Cards are available to order. The Card measures approximately 171mm by 124mm and is an exact replica of the entry in the Book of Remembrance. Inscriptions in the Miniature Books and Cards are to the same high standards as the main book, and are hand written and drawn by the same calligraphers.

Our Miniature Books have several pages so that future entries can be added to create a personal family record. It is also possible to have a flower, picture, badge or motif entered alongside your inscription in the main Book as well as the Miniature versions. Many families like the comfort of knowing exactly where their loved ones cremated remains lie and want a more traditional granite memorial and inscription.

## • Sanctums/Ash Vaults

Our Sanctums are an above ground vault, large enough to securely house two or four sets of cremated remains in standard sized caskets or polytainers and can be leased for 5 or 10 years.

The Crematorium has developed an area in the grounds where the Sanctums will be placed in line with the walkway amongst the trees in this area. The Sanctum includes a large granite plaque on which you can add your own personalised inscription. If you wish, you can also add an image of your choice to the plaque, creating a very personal memorial. Each image is individually priced dependant on design.



## • Mushrooms

Mushrooms Located within the more rural and natural surroundings of our Woodland area, you will find our memorial mushrooms.

The winding path, and less manicured grassland, provides a beautiful peaceful area for you to remember your loved ones. The delightful mushrooms are available in 3 sizes ranging from a small 3 disc mushroom to a large 5 disc mushroom.



There are 2 different leasing options for you to consider: Communal Mushrooms - A communal mushroom allows you to lease just one disc on a mushroom where other families can also lease discs.

Your disc can be personalised with an inscription of your choice.

Individual Mushrooms - A mushroom of any size can be leased by you for a period of 5 years. All of the plaques on that mushroom will be available for you to add your own messages

## • Rose Bushes

Rose Bushes Rose Bushes remain a popular choice at Mansfield Crematorium. Roses are available to lease for periods of 5 years and a plaque is provided as part of the lease, on which you may choose your own personal inscription.

During the lease period our dedicated Gardeners will care for your rose. If you have a particular type of rose that you would like to lease, please write this on the application form and we will do our utmost to source it for you.



## • Seats

Often families like to come to the grounds and sit peacefully remembering their loved ones. Memorial seats can be leased and placed in suitable positions within the Crematorium grounds. Once again a granite plaque with an inscription of your choice is included within the price.

The plaque will be fitted to the top of the backrest for a period of 10 years. Unfortunately, there is limited availability for seats as the Crematorium is very careful about their location and their impact on the aesthetics of the grounds. If you are interested in a memorial seat please speak to a member of staff who will advise on the likely availability



## • Kerb Plaques

Kerb Plaques are also a popular choice at the Crematorium and are situated in front of the pond at the Crematorium. There is areas all around the pond whereby plaques can be placed.

Cremated remains of loved ones can be strewn on grasses areas and Kerb plaques leased for 10 years to commemorate their passing. Traditionally, ashes are strewn close to the plaque as possible on the grassed area.



## • Trees

Mansfield Crematorium is proud of its beautiful grounds, full of a wide variety of trees, shrubs and bedding areas. In particular, we have many mature trees of different varieties planted in the grounds of the Crematorium.

We have developed a scheme that allows families to lease one of our trees for a period of 10 years.

These memorial trees have proved very popular and are a wonderful way to celebrate the life of a loved one. We can offer a 10 year lease for trees that are not already adopted. This includes a personalised bronze plaque.



## • **Columbarium**

Our Columbarium is an individual niche in a 32 vault circular memorial. It is an above ground vaulted product, large enough to accommodate 3 sets of cremated remains.

Each of the granite plaques has ample room for designs and inscriptions, within the compact 6ft diameter. The Columbarium is located within the Gardens at Mansfield Crematorium.

The Lease options include a black granite plaque with inscription. Additional inscriptions are available and further information can be found at the crematorium office.



Photo plaques can be added to the plaque at the time of ordering for a more personalised memorial option to your loved one.

The columbarium gives families a defined resting place for their loved ones which they can visit any time through the year.

## • **Baby Remembrance Tower**

One of the most recent additions to our memorial portfolio is the Baby Remembrance Tower located in the Children and Babies Memorial Garden. This memorial is reserved exclusively for plaques commemorating the loss of a baby or young child.

The baby garden is being developed so we can provide a calm and tranquil setting to help bereaved parents to remember their babies. Plaques on the tower can be leased for 10 years and if possible, you can choose where you would like your plaque to be placed on the memorial.

You are also able to personalise your plaque with an inscription of your choosing. There is also the option of including a small image on the plaque. Each image is individually priced dependant on the design chosen.



Other memorialisation options will become available in the future. Please check our website for further updates.

If you have any questions regarding the contents of this leaflet please do not hesitate to contact using the details below.

## Terms & Conditions

These Rules and Regulations are applicable to all visitors to the Crematorium and grounds.

The Crematorium is managed by the Mansfield Bereavement Services Joint Committee.

Smoking is not permitted in the Crematorium building and we would politely ask that visitors refrain from smoking in the remembrance grounds if possible. If you must smoke, please dispose of all waste matter and stubs responsibly in the bins provided.

All persons shall conduct themselves with due reverence and respect whilst in the Crematorium and grounds, respecting the need for sensitivity, quiet and privacy in all remembrance areas. The disposal of Cremated Remains within the grounds can only be conducted by a prior appointment with the office. Unauthorised scatterings/disposals will be removed.

Children under 16 years of age are not allowed within the Crematorium Grounds except under the supervision of a responsible adult. Dogs and animals are not permitted in the Crematorium grounds, except for registered assistance dogs. Dogs/pets may only attend a funeral with prior notice to the Crematorium office.

Cut flowers, without wrapper or binding may be left in the Woodland area, the Gardens and scattering areas. Flowers in containers, frames, pots or tubs can be left however will be removed by staff each Wednesday of the week. Any items inappropriately placed elsewhere will be relocated by the grounds team.

The Crematorium accepts no responsibility for plants or flowers left in the grounds other than for their clearance if they have deteriorated or been damaged by wildlife.

Artificial flowers are permitted and must be contained in the flower container as part of the memorial. Artificial flowers are not permitted anywhere else within the Crematorium grounds; except for during the Christmas period. Those that are found after this date will be removed and disposed of.

Receptacle's for flowers placed or formed in the ground for flowers are not permitted. Such items pose a hazard to safety and will be removed immediately.

The hanging of personal items, decorations, balloons or flowers from memorials, trees or bushes is not permitted and such items will be removed and disposed of immediately.

Wind chimes, wooden crosses or other temporary memorials are discouraged and will be removed where they cause the outlook of the crematorium to be affected. If temporary memorials have become broken they will be removed without notice.

The Crematorium has a structured grounds maintenance programme. The private planting of trees, plants, shrubs and bulbs is prohibited. Any such planted items will be removed.

The Crematorium reserves the right to remove or relocate any items which were previously donated or are without a lease agreement. The alteration or adjustment of a memorial can only be done after prior notice and consent of the Crematorium office. All work approved will be undertaken by the Crematorium staff only

Any items that are removed from the crematorium grounds will be kept for up to 3 months for you to collect if you wish.

In the event of a memorial not being renewed after the leased period, the plaque will be removed from the memorial and kept for up to 3 months for you to collect if you wish.

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